

All agistment at Paracombe Pony Equestrian Club is at the horse owner/agistee's risk. At all times the safety of PPEC members, visitors and horses are paramount. PPEC currently provides agistment for up to 3 horses.If seasonal conditions dictate, the PPEC Committee reserves the right to reduce the number of horses on agistment, or have all horses removed from the grounds, provided that decision is ratified at a committee meeting. No stallions, rigs, unbroken horses, or under 4 years of age are to be agisted at PPEC. Notification will need to be made of any vices i.e windsucking, cribbing, weaving etc that any horses/ponies may have.

2. GeneralBehaviour

2.1 All members are to be courteous and considerate to one another at all times and behave responsibly and reasonably around horses.

2.2 At no time will ill treatment, cruelty etc of any horse be tolerated.

2.3 At various times (including events, rally days etc), horses will need to be caught and confined in the holding pen to the left of the Cross Country Course at least half an hour before starting time. There will be a Cross Country Course roster, which will be in place for members who wish to use the course. Notice will need to be given 7 days before the use of the course. In the event of its use, owners will need to confine their horses to the holding pen.

2.4 If an agisted horse is sold or leased to a member who does not have an agistment place, that member will be required to remove the horse and apply for a place on the agistment waiting list.

2.5 The club strongly recommends all agistees allow their emergency contact details to be posted outside the clubhouse, making them accessible to other members agisting at PPEC grounds.

2.6 It is recommended that all agistees have their own insurance to cover any equipment or personal items stored in the storage shed, as PPC insurance only covers items owned by the club.

3 Payment

3.1 The cost of agistment will be specified in the Article of Agreement. The agistment fee will be decided annually at the AGM but may be reviewed at any time by the Management Committee if circumstances dictate.

3.2 Payments are paid 4 weeks in advance and should be made via Internet transfer to the club bank account (details will be given by the club treasurer).

3.3 Once a member has been allocated an agistment position, payments shall commence whether or not the horse has been moved to PPEC.

3.4 If a member does not pay their agistment rates after being given a final notice by the Treasurer an eviction notice will be issued. If they do not remove their animals and/or equipment from the grounds by the required date, the Paracombe Pony and Equestrian Club reserves the right to, after 30 days notice, sell the horse and any other remaining equipment and to subtract monies owing from the proceeds of the sale. Remaining monies will be forwarded to the owner. Should the sale realise less than the amount owned, Paracombe Pony and Equestrian Club reserves the right to claim the shortfall through legal channels.

4 Club Participation

4.1 Agistment position are a privilege and not a right of membership. It is expected that members who agist horses at PPEC participate in at least 55% of rally’s or Zone competitions. In addition, it is expected that agistees will actively contribute to the club by assisting on working bees, fund raisers and other Pony Club activities that may arise throughout the year. Where an agistee qualifies as a pony club instructor, and instructs during a rally day, or a member that is involved in the running of a rally day, then this would also be included as rally day.

4.2 If members are unable to participate, they should advise a member of the Executive Committee member that there is either a Medical issue with the Rider or a Veterinary issue with the Horse. All matters affecting attendance will be considered on their merits.

4.3 If it appears that there is a trend towards poor participation at club events, then the Committee will issue written advice of this. If, over the following months, the level of participation still remains below the club requirement, then the agistment contract may be terminated.

5. Care and Responsibility

5.1 Care of the herd is agistees responsibility.

5.2 All agistees are to participate in the removal of manure from the areas their horses are kept, which is to be done at least once per week.

5.3 All agistees are responsible for ensuring the water trough is clean and full.

5.4 It is the responsibility of all agistees to check fences regularly. If possible repairs should be made immediately otherwise a member of the Management Committee is to be notified.

5.5 Initially, newly introduced horses are to be kept separate from the other agisted horses, for a 'settling in' period. The length of this is dependant on the horses/owners concerned.

5.6 If at any time during agistment at PPEC the Management Committee considers the horse to be unsuitable for agistment at PPEC, then the agistment for that horse will be terminated. Owners who have had their agistment terminated will be required to remove their horse or horses from PPEC within 48 hours of official notification from the Management Committee.

6. Feeding Arrangements

6.1 Agistees are required to attend to their horses at least once daily. It is not acceptable for horses to be left for days at a time without being checked on for any reason.

6.2 Agistees are strongly recommended to use holding yards or separate the horse whilst feeding .Failure to use these facilities is at the agistees own risk. PPEC takes no responsibility whatsoever.

6.3 In the event that a person or horse is injured as a result of a horse not being fed inside a yard, then the owner of that horse will be responsible for the payment of any damages and the Management Committee may cancel the agistment agreement.

6.4 Any cruelty or inappropriate treatment of the other horses whilst feeding or tending to your own horse is not tolerated and may cancel your agistment agreement.

7 Veterinary Care.

7.1 All agistees are encouraged to immunise agisted horse/s, and practice sound worming practices and kept in good health including hoof and dental care.

7.2 If a horse is found injured or unwell, every effort should be made to contact the owner as soon as possible. In the event that the injury is serious and the owner is not available, a veterinary surgeon will be called to treat the injury at the owners expense.

7.3 Costs incurred for removal/care/treatment/management etc of a horse will be borne by the agistee.

7.4 If a horse suffers an injury or illness which requires it to be temporarily separated from the herd, an 'isolation' area will be designated by the Committee. If at any time a horse is diagnosed with a contagious illness of any kind, the Management Committee must immediately be notified. At the Management Committee's discretion, your horse may be isolated in a separate paddock or removed from PPEC during the infectious period.

7.5 If you wish your horse to share with another injured horse, approval must first be obtained for the owner of the other horse.

7.6 In the interests of the health and safety of all horses agistee at PPEC, the agistee gives PPEC the right to contact a vet to discuss of any injuries or ailments pertaining to the agisted horse, as well as the prognosis or estimated recovery period from any such illness or injury.

7.7 In the event of a horse dying while agisted, every effort will be made to contact the member. If the member cannot be contacted, the Club reserves the right to have the horse removed at the members’ expense

8. Riding and Use of the Grounds

8.1 Agistees agree to abide by the policies which cover use of Paracombe Pony & Equestrian Club Inc Grounds, P001, PPEC membership information & PCASA rules.

8.2 Agistment will be as per the Agistment Policy P003.

9. Ceasing to agist at PPEC

9.1 At least two weeks notice should be given to the Club Secretary of any intention to remove any agistee horses. Failure to do so may result in Agistment being charged for two weeks in lieu of notice not provided.

9.2 If a horse is removed from the grounds for a period of over seven days without informing the Secretary, it will be assumed that the agistee no longer requires their spot and their agreement will be deemed to be terminated.

10 Paddock and Grounds

10.1 At no times is a member permitted to undertake construction, improvements, additions or any other work on any buildings or facilities on the grounds without approval by the Club Committee.

10.2 It is the responsibility of members to familiarise themselves with the Land Management Guidelines and liaise with the Club Committee on any issue relating to the grounds.

10.3 Agistee membersareto keep the tack shed, club facilities and common areas clean and as was upon arrival at all times. Committee members reserve the right to remove any obstacles, articles, equipment or gear left unattended.

10.4 Agistment numbers may vary from time to time in accordance with the seasons. The Committee may offer spelling of horses for short durations or restrict the use of the paddock, if the paddocks condition is seen to be over grazed.

10.5 If the land is to spelled agistees will not be required to pay agistment fees for the time the horses are not on the grounds.

11.Problems or Grievances

11.1 If you have any problems relating to anything regarding agistment, please approach a member of the Committee or put your concerns in writing. The Club committee will provide the aggrieved member a copy of the PCASA Grievance Policy which outlines the steps the committee will follow to resolve the issue.

11.2 All members are required to treat other agisting members with respect and courtesy at all times. If members experience personal problems, they are expected to attempt to resolve those problems in a mature manner. The Committee will intervene if these situations negatively impact upon the agisting community.

Not all incidents can be foreseen as in the event that something occurs that is not covered in this agreement please contact a committee member immediately for assistance with a resolution.

12. Term

12.1 Agistment agreements will be of a fixed duration of 12 months.

12.2 As agistment places are strictly limited agisters may be limited to a maximum of 3 terms before the place may be allocated to an alternative member.

12.3 Only one horse per riding member may be agisted on the club grounds. The agistee agrees that places are only offered to horses that are owned/leased by active members of PPEC.

Article of Agreement

I agree to abide by the Terms and Conditions of this Agistment Policy of PPEC regarding the agistment of my horse/s at the PPEC grounds.

**Term**

Date agistment commenced: .................................................

**Agistment Fee**

The cost of agistment will be $25.00 per horse per week.

Copies of all referenced documents will be provided on request or can be downloaded from the members area of the website.

**Executed on behalf of Agistee**

**Name of agistee:**

Address:

Contact phone numbers:

Emergency Contact Number:

Horses Name: Breed: Age:

Brand:

Agistee Signature: Date Signed:

**Executed on behalf of PPEC Committee**

**Representative of PPEC Committee**

Name of Committee Representative:

Address:

Contact phone numbers:

Committee Representative Signature: Date Signed: